

Post:	DEPUTY HEAD OF EBACC FACULTY (GEOGRAPHY)
Responsible to:	Head of EBacc Faculty
Scale:	TLR 2b
Overall purpose:	To lead the development and management of the Geography Department and assist in the management and delivery of the EBacc Faculty (Geography, History, MFL, RE) in order to secure high quality learning and teaching, good progress, and improved achievement and attainment
Job description:	The duties outlined in this job description are in addition to those outlined by Main Pay Scale job description, the Teachers' Standards and the latest 'School Teachers Pay and Conditions' document. The job description will be reviewed regularly to reflect or anticipate changes to the job, commensurate with the salary and areas of responsibility

With the Head of EBacc Faculty the post holder will:

- help to deliver the Sponsors' vision and translate into practice the underpinning Christian values and moral purpose of the Academy
- ensure that all the Academy policies are implemented
- take a role in developing a learning culture with high expectations in a safe and secure learning environment

Specific responsibilities:

Leadership:

- to develop and sustain high quality teaching and learning throughout the subject area and faculty
- to lead in the sharing and embedding of good practice across the subject area and faculty with a focus on teaching and learning
- to take a strategic lead in raising achievement and attainment in the subject area
- to complete the Subject Development Plan and contribute to the Faculty Development Plan
- to deputise for the Head of EBacc Faculty when appropriate
- to support the Academy's Safeguarding and Prevent duties

Curriculum:

- to set challenging and aspirational targets to develop all students academically, emotionally, spiritually and socially
- to lead on monitoring the progress of all students and classes in the subject area - including those in receipt of Pupil Premium, the Able and Talented, those with special educational needs - and liaise with appropriate staff to ensure the right support is put in place
- to monitor standards of achievement through lesson observations taking appropriate action
- to ensure that the curriculum offer is appropriate for all students, is underpinned by Christian values and is supported by high quality teaching and learning
- to develop positive approaches to teaching and learning so that students have every opportunity to become confident and positive learners, enthusiastic about their own progress and place in society

- to lead teachers' development, implementation, monitoring and review of schemes of work across the subject area to ensure that they are up to date and consistent with the Academy framework and national strategies
- to embed the use of assessment for learning approaches effectively to ensure individual student progress
- to use data appropriately to raise attainment
- to ensure high levels of literacy are supported across the subject area
- to ensure that appropriate standards of behaviour for learning are established and maintained throughout the subject area and faculty
- to ensure that the quality of lesson planning, setting homework, marking of all work are of the highest standard and are consistent with the Academy policies
- to ensure that public examinations and coursework procedures are co-ordinated and the staff and students are well supported

Personnel:

- to assist in the appointment of staff following Safer Recruitment Policy
- to support the induction of new staff within the subject area and faculty and to take part in in-service training
- to create and maintain good working relationships among all members of the Academy community
- to promote appropriate personal and professional development of all staff in the subject area and faculty, providing an example through their own development
- to line manage the support staff working within the subject area and faculty
- to conduct performance management for members of the subject area and faculty

Finance:

- to apply best value for money principles to secure resources for the Academy
- to seek extra funding to support curriculum development
- to manage the subject area budget effectively

Environment:

- to ensure that the accommodation provides a positive and safe environment which promotes well being and high achievement for all in the Academy

Partners:

- to work closely and in partnership with the governors to ensure the successful ongoing development of the Academy

Name of Post Holder:	
Signature of Post Holder:	Date:
Signature of Line Manager:	Date: